

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

File folders.

RETRIEVABILITY:

Records are retrieved by name.

SAFEGUARDS:

Records are kept in locked file cabinets and are accessible only to the Chief Counsel and his paralegal specialist and persons specifically authorized by either.

RETENTION AND DISPOSAL:

Records are retained indefinitely since they are not extensive and are used for reference.

SYSTEM MANAGER(S) AND ADDRESS:

Chief Counsel, Saint Lawrence Seaway Development Corporation, 400 Seventh Street, SW, Room 5424, Washington, DC 20590.

NOTIFICATION PROCEDURE:

An individual may inquire, in writing, to the system manager.

RECORD ACCESS PROCEDURES:

An individual may gain access to his/her records by written request to: Chief Counsel, Saint Lawrence Seaway Development Corporation, PO Box 44090, Washington, DC 20026-4090.

CONTESTING RECORD PROCEDURES:

Contest of these records will be directed to the following: Director, Office of Finance, Saint Lawrence Seaway Development Corporation, PO Box 520, Massena, New York 13662-0520.

RECORD SOURCE CATEGORIES:

Information is obtained directly from claimants on Standard Form 95 and supporting documentation provided by claimants and relevant, internal Corporation investigation documents.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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DEPARTMENT OF THE TREASURY**Federal Law Enforcement Training Center**

AGENCY: Advisory Committee to the National Center for State, Local, and International Law Enforcement Training.

ACTION: Notice of meeting.

SUMMARY: The agenda for this meeting includes a brief visit by Attorney General Janet Reno and by Under Secretary (Enforcement) Raymond

Kelly; remarks by John Schmidt, Associate Attorney General; Charles Rinkevich, Director of the Federal Law Enforcement Training Center (FLETC); Elizabeth Bresee and Laurie Robinson, Committee Co-chairs; reports from Offices of the Department of Justice (DOJ)—Bureau of Justice Assistance, National Institute of Justice, Office of Juvenile Justice and Delinquency Prevention, Office for Victims of Crime, Community Oriented Police Services, and a FLETC briefing on Export Training Sites.

DATES: November 13, 1996.

ADDRESS: Department of Justice Main Building, 10th and Constitution Ave., NW., Washington, DC 20530.

FOR FURTHER INFORMATION CONTACT:

Hobart M. Henson, Director, National Center for State, Local, and International Law Enforcement Training, Federal Law Enforcement Training Center, Glynco, Georgia 31524, 1-800-743-5382.

Dated: October 31, 1996.

Franklin R. Graves,

Acting Director, National Center for State, Local, and International Law Enforcement Training.

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